

PRIVACY COLLECTION NOTICE FOR CUSTOMER DUE DILIGENCE

This Privacy Collection Notice from West Tamworth League Club Ltd (ABN 26 001 037 832) outlines why we collect your personal information, what we collect, how we collect it and who we share it with.

WHY WE NEED TO COLLECT YOUR INFORMATION

We collect your personal information to comply with customer due diligence requirements in the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006* (AML/CTF Act). This includes to:

- Establish and verify your identity before providing certain services to you (or the person you are acting on behalf of)
- Assess and manage potential money laundering, terrorism financing, proliferation financing risks or related compliance risks associated with the provision of our services
- Make reports required by law under the AML/CTF Act
- Meet record keeping obligations under the AML/CTF Act

WHAT PERSONAL INFORMATION WE COLLECT

We collect the following types of personal information as a minimum:

- Identity and contact details (full name, date of birth, residential address)
- Information supporting verification of identity (such as drivers licences, passports or other government-issued identification)

We may also collect the following sensitive information:

- Searches via open-source checks or dedicated screening software may be used to verify your occupation or determine whether you are a politically exposed person



HOW WE COLLECT YOUR INFORMATION

We will generally collect your personal information directly and/or conduct searches via open-source checks or dedicated screening software, GreenID.

WHO WE MAY SHARE YOUR INFORMATION WITH

Personal information collected will not be used or disclosed for any purpose other than our primary purpose unless the use is required or authorised by or under the law.

We may also share your personal information with AUSTRAC to meet our legal and regulatory obligations under the AML/CTF Act or the AML/CTF Rules.

WHAT HAPPENS IF WE CANNOT COLLECT YOUR INFORMATION

If you do not provide us with your personal information, we may not be able to verify your identity and provide you (or the person you are acting on behalf of) with the services you have requested.

YOUR PRIVACY RIGHTS AND OUR PRIVACY POLICY

Our Privacy Policy contains further information about how we will handle your personal information and how you can access and correct your personal information. It also outlines how to lodge a complaint and how that complaint will be managed if you are concerned about how we handled your information.

The Privacy Policy can be accessed from <https://wtlc.com.au/important-documents/> or upon request at West Tamworth League Club, 58 Phillip Street, West Tamworth NSW 2340.



HOW TO CONTACT US ABOUT YOUR PRIVACY

If you have any queries about the personal information that we hold about you or the way we handle that personal information, please contact our chief compliance & wagering officer, Geoff Shanley.

Mail: PO Box 3040, West Tamworth NSW 2340

Email: geoffs@tamworthwests.com.au

Phone: 02 6765 7588

Further general information about privacy is available on the website of the Office of the Australian Information Commissioner at <https://www.oaic.gov.au/> or by calling the enquiry line at 1300 363 992.

